

West Suffolk Joint Staff Consultative Panel

Forest Heath & St Edmundsbury councils

West Suffolk
working together

Title of Report:	Shared Parental Leave and Pay Guidance	
Report No:	JST/JT/15/003	
Report to and date/s:	West Suffolk Joint Staff Consultative Panel	20 July 2015
Portfolio holder:	Councillor Stephen Edwards Portfolio Holder for Resources and Performance Tel: 07904389982 Email: stephen.edwards@forest-heath.gov.uk	Councillor Ian Houlder Portfolio Holder for Resources and Performance Tel: 07597961069 Email: ian.houlder@stedsb.gov.uk
Lead officer:	Karen Points Head of HR, Legal & Democratic Services Tel: 01284 757015 Email: karen.points@westsuffolk.gov.uk	
Purpose of report:	The Shared Parental Leave and Pay Guidance provides employees with information relating to their statutory rights with effect from 5 April 2015.	
Recommendation:	It is recommended that the West Suffolk Joint Staff Consultative Panel note and support the contents of the Shared Parental Leave and Pay Guidance (attached as Appendix A).	
Key Decision:	<i>Is this a Key Decision and, if so, under which definition?</i> No, it is not a Key Decision - <input checked="" type="checkbox"/>	
Consultation:	Undertaken with Unison	
Alternative option(s):	None	
Implications:		
<i>Are there any financial implications? If yes, please give details</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> • Statutory Entitlement	
<i>Are there any staffing implications? If yes, please give details</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	

Are there any ICT implications? If yes, please give details	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Are there any legal and/or policy implications? If yes, please give details	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Are there any equality implications? If yes, please give details	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Ward(s) affected:	N/A
Background papers: (all background papers are to be published on the website and a link included)	None
Documents attached:	Appendix A – Shared Parental Leave and Pay Guidance